

## **AGENDA**

### **Administration & Rules Committee**

**Jefferson County Courthouse  
320 S. Main Street  
Jefferson, WI 53549**

October 31, 2012

8:30 a.m. - Room 112

### **Committee Members**

Paul Babcock – James Braugher – Rick Kuhlman - Jim Mode – John Molinaro, Chair

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Approval of September 26, 2012 Administration & Rules Committee meeting minutes
7. Approval of October 9, 2012 County Board minutes
8. Communications
9. Discussion and possible action relating to amending County Board Rule (3.01(2)) to permit convening meetings of the County Board at 6:00 p.m., rather than 7:00 p.m. during the winter months
10. Discussion and possible action on fee increases in the Clerk of Courts office
11. Discussion and possible action on the Strategic Plan
12. Discussion and possible action on determining fees for processing public records request and public records requests by elected officials and custom reports
13. Discussion and possible action on resolutions, letters or reports from other governmental agencies
  - Resolution – Supporting Request For Stay or Proceedings in MTI v. Walker
  - Resolution – Requesting elected state officials and the Governor to re-examine the policies which have led to historically high incarceration rates in Wisconsin
14. County Administrator's monthly report
15. Convene in closed session pursuant to §19.85 (1)(c) to consider the County Administrator's performance evaluation data
16. Reconvene in open session to take possible action on items discussed in closed session
17. Tentative Future Meeting schedule and Agenda Items

2012	2013
November 28 <sup>th</sup>	January 30 <sup>th</sup>
December 20 <sup>th</sup>	February 27 <sup>th</sup>
	March 27 <sup>th</sup>
	April 24 <sup>th</sup>

All meetings in Room 112 at 8:30 a.m. unless noted.

18. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.